

Daily report No.: _____ Page 1/3 Site visit from: _____

Weather:

_____	_____
_____	_____
_____	_____

Attendees:

_____	_____
_____	_____
_____	_____

Employees at the site:

_____	_____
_____	_____
_____	_____

Performance level:

_____	_____
_____	_____
_____	_____

Special issues / Misc.:

_____	_____
_____	_____
_____	_____

Acceptances:

_____	_____
_____	_____
_____	_____

Inadequacies:

_____	_____
_____	_____
_____	_____

Delays:

_____	_____
_____	_____
_____	_____



Daily report No.: _____ Page 2/3 Site visit from: _____

Hindrances:

_____	_____
_____	_____
_____	_____

Important construction measures:

_____	_____
_____	_____
_____	_____

Instructions:

_____	_____
_____	_____
_____	_____

Structure interventions:

_____	_____
_____	_____
_____	_____

Additional work:

_____	_____
_____	_____
_____	_____

Raised concerns:

_____	_____
_____	_____
_____	_____

Tests / Measures:

_____	_____
_____	_____
_____	_____

Telephone calls:

_____	_____
_____	_____
_____	_____



Daily report No.: _____ Page 3/3 Site visit from: _____

Other notices:

_____	_____
_____	_____
_____	_____

Materials:

_____	_____
_____	_____
_____	_____

Test specimens:

_____	_____
_____	_____
_____	_____

Drawings and Documents:

_____	_____
_____	_____
_____	_____

Equipment and machines:

_____	_____
_____	_____
_____	_____



Signature Construction Manager